

Application Form

Internship in Spiritual Direction in the Ignatian Tradition

Jesuit Spiritual Center at Milford, Ohio

Please send your completed application and \$50 deposit by May 1, 2019 to: Paul B. Macke, S.J., c/o Jesuit Spiritual Center at Milford, 5361 South Milford Road, Milford, OH 45150. If you send your application by email, please send to: pmacke@jesuitspiritualcenter.com.

Once your written application and your \$50 deposit are received, an interview will be scheduled. For applicants who are accepted, the deposit will be deducted from the \$1000 fee for Year 1.

| | |
|---|--------------|
| Your Name | |
| Email Address | Home Phone |
| Cell Phone | Office Phone |
| Mailing Address | |
| Age (<i>applicants must be at least age 30</i>) | Gender |
| Religious Denomination | Occupation |

Please answer the following questions on a separate sheet of paper—it would be helpful for you to type your responses.

Ministry Experience:

1. What has been your ministerial experience of service? Where? When? Under whom? What ministry have you been engaged in which requires listening?
2. Describe your experience of a faith community; an experience of Church—is a faith community important to you?

Spiritual Direction:

3. Have you been receiving spiritual direction? For how long? With whom?
4. If not, are you willing to begin meeting with a spiritual director now?
5. Have you been giving spiritual direction? For how long? To whom?
6. Describe a time when you listened well to someone.
7. What are your listening strengths and weaknesses?
8. What makes you feel ready to participate in an internship in spiritual direction?
9. What do you hope to gain through the internship in spiritual direction? How do you intend to make use of the training?

Describe Your Spiritual Journey (please take as much room as you need to respond):

10. How did you pray as a child? Describe your image of God.
11. How do you pray now? How would you describe your relationship with God? With Jesus Christ? What devotional practices are helpful to you?
12. Describe in detail a moment when you felt closest to God. Also describe a moment when God seemed absent.
13. What do you want from God now, currently in your life?
14. (If you answer “yes” to this question #14, you may skip question #15). Have you made an individually directed retreat (in which you met daily with a spiritual director)? When did you make the retreat? Where did you make it? How many days was your retreat? Who was your spiritual director? Looking back, what would you say was the grace of that retreat for you?
15. If you have never made an individually directed retreat, are you willing to do so before the Internship begins?
16. What other retreat experiences have you had – e.g., weekend retreats, spiritual workshops. Please describe who sponsored these events, and where they were held, and a brief description of what you gained from them.

The Spiritual Exercises of St. Ignatius Loyola:

17. What is your familiarity with the Spiritual Exercises of St. Ignatius?
18. Have you made the full Spiritual Exercises in either its 30-day format or as an “Annotation 19” retreat over the course of a year? What motivated you to want to do so? Where did you make this retreat? Who was your spiritual director? How would you describe the grace of that experience?
19. Have you given the Spiritual Exercises? If so, describe your experience. Who was your mentor for this, if you had one?
20. As part of the internship, are you willing to meet for one-on-one supervision five times during the year regarding how you are doing as a spiritual companion to others once you start doing spiritual direction especially in year two and three?
21. As part of the internship, are you willing to write a verbatim of a session with a spiritual directee, and present it in the seminar for peer supervision?
22. Do you commit to meet in our seminar at the Jesuit Spiritual Center at Milford from 6pm to 9pm on the following dates: In 2019—9/25; 10/16; 10/30; 11/13;12/11; in 2020—1/8; 1/22; 2/5; 2/19; 3/4; 3/18; 4/1; 4/15; 4/29.

Two Letters of Reference

Please submit two letters of reference directly to Fr. Macke at the Jesuit Spiritual Center. The letters should be brief and answer the following questions:

1. How long have you known the applicant and in what capacity?
2. What makes this applicant a good candidate for the Spiritual Direction Internship?

Personal interview for your application:

A face to face interview is part of the application process. We would like to conduct these interviews, one-on-one soon after the written application is completed. Please list days and times between the date of this application and the next six weeks when you could meet Fr. Macke at JSC or with Sr. Fran Repka at her office in Walnut Hills.

Please note these 2 requirements for applicants after they have been accepted for the internship:

Once accepted into the internship, each intern will most likely start offering spiritual direction to individuals at some point during our program. For that reason, two requirements are necessary.

1. **VIRTUS Training:** Each intern must go through the VIRTUS program of the Archdiocese of Cincinnati, which will certify your awareness of the sexual misconduct policy of the Archdiocese, and that you have received training regarding prevention of child sex abuse. This is required for all employees and volunteers associated with Catholic institutions in the Archdiocese.
2. **Background Check:** Each intern must agree to a criminal background check. The Archdiocese of Cincinnati also requires fingerprinting and instructions will be given to you to complete this requirement.